

**MINUTES OF MEETING OF PLANNING COMMITTEE
OF THE BOARD OF WATER WORKS TRUSTEES
PURSUANT TO NOTICE**

Tuesday, September 7, 2021

3:30 p.m.

Present (or Participating by Video or Audio Conference Link):

Board Members: Mr. Joel Aschbrenner, Ms. Andrea Boulton, and Ms. Diane Munns

Staff Members: Rachel Brown, Pat Bruner, Nathan Casey, Ted Corrigan, Kyle Danley, Doug Garnett, Bob Jolly, Amy Kahler, Mike McCurnin, Bryan Pollpeter, Jenny Puffer, Laura Sarcone, and Jennifer Terry

Also in Attendance: Melissa Walker (MW Media Consultants, LLC)

Meeting called to order at 3:30 p.m.

1. New DMWW Website

Ms. Sarcone presented the history of DMWW's website and navigated through the new website that was launched on August 2, 2021. The last website redesign was in November 2011. Much of the informative content of DMWW's prior website remains. Ms. Sarcone highlighted language translation, Notify Me, mobile device-friendly, and Lead Service Line Lookup as enhanced features of the new website. Historically, the most frequented used feature of DMWW's website has been customer account access to pay bills. Other returning customer features include water outages and water advisory areas, start new service request, daily water quality database, and consumption alert request. Users will find streamlined Board Meeting listings, RFPs and Bids, and a Water Works Park events calendar.

2. Hydraulic Model/Innovyze

Mr. Jolly and Mr. Pollpeter explained the purpose and importance of hydraulic modeling software to DMWW operations. DMWW uses hydraulic modeling software to predict how its water distribution system will respond to various conditions. This information can help determine factors such as system pressures, water tower levels, water age and more. These features allow designers and system operators to simulate operations as we contemplate future operations, alterations or enhancements for the broad distribution system.

Currently the DMWW uses WaterGems for its modeling needs. This software has been in use for many years but is now being challenged in the marketplace by Innovyze modeling software that offers improved features. DMWW has purchased the Innovyze InfoWater Pro software and Innovyze staff are in the final stages of "building the model" for DMWW. They are currently doing the last review of the model and then will begin training for DMWW staff in the use and maintenance of the model.

3. CEO and General Manager's Comments

Mr. Corrigan reminded attendees that a special Board meeting will be held on September 14th with a proposed closed session to discuss the last open regionalization items. On Friday, September 17th a meeting will be held with the other board-managed water utilities to seek conclusion or consensus with them on the remaining outstanding issues relating to the overall regionalization framework. Mr. Corrigan also shared that river levels are still low --nearly half of what is typical for this time of year -- and that there are currently no employees who are out due to COVID exposure or positive test results.

4. Public Comments - There were no comments from the public.

Meeting adjourned at 4:25 p.m.